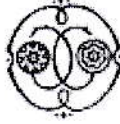


May be uploaded  
in club website.



CIN : U91990WB1914GAP002567

CLACUTTA CLUB  
ADMINISTRATIVE DEPARTMENT  
( House Building )  
241, Acharya Jagadish Chandra Bose Rd,  
Kolkata 700 020  
Phone Number: 033-4013-2209 / 10 / 20.

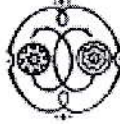
*[Signature]*  
14/10/2024  
CHAIRMAN- H/BLDG. DEV. & MAINT.

### Notice Inviting Tender

Sl. No.	Description	Repairing of wall, ceiling and interior work at CONVINIO SHOP, CALCUTTA CLUB
1	Name of work	<b>Repairing of CONVINIO SHOP.</b>
2	Tender No.	<b>CCL / TD /Rep. / Convinio Shop / 2024-25</b> <b>Dated : 17 / 10 / 2024</b>
3	Validity of offer	45 days
4	Submission of Tender	
	Starts on	17 / 10 / 2024
	Closes on	17:00 hours on 04 / 11 / 2024
5	Opening of Bids	After 17.30 on 04 / 11 / 2024, at Calcutta Club, Small Board room.
6	Estimated Cost:	NA
7	Time of Completion:	30 Days from date of placement of order/Go ahead. Time is the essence of the contract.
8	The tender papers comprise of the following:	a) This booklet from Page 01 to.....7..... b) Bill of quantities in Annexure 01..... ( Page 5 to 6 ) .
9	Contact details	Mr. Arpan Kumar Dey, Executive , Civil Engineer . Desk No : 033 – 4013 – 2206. E- mail id: <a href="mailto:arpankumardeyccl@gmail.com">arpankumardeyccl@gmail.com</a>

#### **A. General condition of Tender**

1. This is only a Techno-Commercial inquiry and not an order.
2. The intending tenderers are advised to visit the site and examine thoroughly the site condition etc. before submitting the tender. Non familiarity with the job & others will not be considered reason either for extra claims or for not carrying out the work in strict conformity with the specifications.
3. Bids are invited from reputed agencies to carry out the job as described above in the description box. Interested Agencies meeting the Eligibility Criteria can submit their Bid Documents off-line i.e. in the Tender Box placed in Calcutta Club.
4. Site address: Calcutta Club Ltd, 241, A. J. C. Bose Road, Kolkata 700 020.
5. Any query on the matter should be sent to us through email only as mentioned in contact details, with the subject line, (Name of work) at least 3 working days before Closing date..
6. Sealed Tender to be submitted in two BID (1) Technical Bid with all related documents (2) Price Bid with GST shown separately. **(Price bid to contain only the Bill of quantities of Annexure 1 with rates duly filled in.)**
7. Two BID documents in two separate sealed envelopes, **Technical Bid & Price Bid**, to be placed inside a sealed envelope subscribing **“Repairing of CONVINIO SHOP.”**



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**B. Special Condition Of Tender :**

- 1) **Site Particulars :** Intending bidders shall be deemed to have visited the site and familiarised themselves with the site condition.
- 2) All materials supplied under this tender will be kept under executing agency's custody till completion and Handing over.
- 3) Installation work may be carried out during inoperational timing as per direction of authority so that club's regular activities are not affected.
- 4) All installation hardware and consumables are in vendor's scope.
- 5) Repair and refinishing of holes/damages/chipping are in vendor's scope.
- 6) **Extra Item of Work :** During execution should the contractor come across any items of work not covered under schedule of rate, contractor shall draw attention of club authority and obtain prior approval before taking the extra items executed.
- 7) **Construction Safety :** Construction safety norms are to be strictly followed while working inside club premises such as safety helmet , Glow sign jackets, identity card, body harness etc. To be used by all labourers engaged by the contractor as per nature of the job.

**C. Payment Schedule :-**

Monthly on account bills would be paid within a fortnight from the date of submission. Final bill will be paid within two to three months from the date of submission. 10% Retention money will be kept till successful commissioning in all respect which is subject to not more than 12 months.

In case of delay in completing the work due to reasons solely attributable to the contractor, delay penalty will be imposed at the rate of 0.5% per week or part thereof upto a maximum of 5% of contract value.

**D. Pre-Qualification Compliances:**

The bidder must submit the copies of the following documents in the Technical bid cover, relating to the status of their firm and should produce the original for verification on demand:

1. PAN Card
2. GST Registration Certificate
3. Recent Trade License
4. The bidder should have successfully executed work of similar nature during past five (05) years. List of such WO along with customer's satisfactory execution confirmation to be submitted along with the tender.

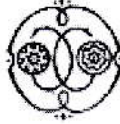
**Amendment to Tender Document:**

Any amendment/corrigendum on subsequent date, if any will be displayed on web site of Calcutta Club .

**E. Earnest Money:-**

**EMD/ Cheque of Rs. 8,000.00** to be provided along with the Technical bid through a Demand Draft in the name of " Calcutta Club Ltd ".

Earnest money will be forfeited if the awarded contractor do not commence the work within 15 days from the award date.



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**F. Security Deposit:-**

10% of each Running Account Bill amount will be deducted as Security deposit after adjustment of EMD received and Earnest money will be converted into initial Security Deposit. Security Deposit will be refunded after 12 months from the date of completion, i.e., on completion of defect liability period( 12 Months ).

**G. Submission of Bids**

- Bids must be submitted in a sealed envelope super scribing the tender name “**Repairing of CONVINIO SHOP.**”and addressing To The CEO , Calcutta Club, 241 A.J.C Bose Road , Kolkata –700020 , and submit the same along with Bid document within the specified date & time.
- Calcutta Club, at its own discretion, may extend the deadline for submission of the bid, notification of which will be given on its web site. In such scenario, bidder may submit their bid as per the extended deadline.
- Late Bid: Not acceptable.
- Bids will be submitted in two parts – I. Technical consisting of prequalification compliances along with signed tender document minus Bill of quantities, duly filled and signed, II. Price Bid:-showing separately GST (**Price bid to contain only the Bill of quantities of Annexure 1 with rates duly filled in.**)
- In case work order is awarded to the successful bidder and he is unable to execute/complete within the specified time , earnest money will be forfeited /0.5% will deducted as liquidity damage every week maximum up to 5%.

**H. BID Opening and Evaluation:**

1. **BID Opening :**

Bids will be opened on the due date and stipulated time in presence of Committee Chairperson and Bidders.

Confidentiality of Bid Evaluation Process:

- a. Information relating to examination, evaluation and comparison of Bids and recommendation of award of contract shall not be disclosed to the Bidders or any other interested party. Any effort by the Bidder to influence the bidding process may result in rejection of their Bid.

2. **Correction of Errors :**

- a. Bids which have meet all tender terms and conditions will be checked for any arithmetical errors. Errors will be corrected by Calcutta Club in the following manner :-
  - i. Where there is discrepancy between amount in figure and amount in words, the amount stated in word will be considered for the purpose of evaluation and Unit rates of each items will be taken into consideration.

3. **Evaluation and Comparison of Bids :**

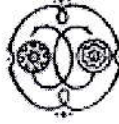
Bidder must quote for all items and exactly as sought in the PRICE BID. Any deviation will result in rejection of Bid.

**I. Award of Contract**

- 1. Work order/ Letter of Acceptance will be issued to the successful bidder. Earnest money will be refunded to the unsuccessful bidders immediately thereafter.
- 2. Calcutta Club reserves the right to accept any Bid or reject any /all the Bids at any time prior to the award of contract without assigning any reason to the Bidders or incurring any liability to the affected Bidder(s).

**J. Workmen's Compensation**

Coverage of WC policy for contractor's labours, technicians to be deployed, will be inclusive of the vendor's quoted rate.



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**K. Corrupt & Fraudulent Practices:**

1. Calcutta Club requires the bidders/contractors to maintain highest standard of ethics during the bidding process as well as execution of the contract. Definition of corrupt and Fraudulent practices is as follows:-
  - a. "Corrupt practice" means offering or giving anything of value to influence the Club official in procurement process or contract execution.
  - b. "Fraudulent practice" means misrepresentation of facts to influence the procurement process or execution of contract to the detriment of Calcutta Club.
2. Bidders are required to furnish complete and correct information required for evaluation of Bid. If the information/ documents forming part of the Bid is found to be false or forged the same shall be sufficient ground for rejection of Bids. In case, the information/ document submitted by the successful Bidder is found to be false/forged after the award of the contract, Calcutta Club has full right to terminate the contract and get the remaining part of the contract executed at the risk and cost of such agency/ contractor without any prejudice to any other right available to Calcutta Club such as withholding payment etc. Earnest money and Security Deposit will be forfeited in such cases.

**L. Vendor's undertaking:**

We have studied the tender document carefully, inspected the site and have quoted our rates in accordance with the terms and conditions as laid down in the tender document. We also confirm to have accepted all terms and conditions mentioned herein.

  
-----  
for CALCUTTA CLUB LTD  
CEO & Secretary

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Signatures of the Agency with official seal/stamp

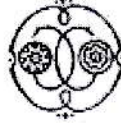
**Mandatory Fields : ( i , ii , iii )**

(i) Bidders Official Email ID :

(ii) Bidders Official Communication Address :

(iii) Bidders Contact No ( Mobile ) :

Unless above mandatory fields are provided, Calcutta club will not be responsible to unsuccessful bidders for refund of EMD amount provided during bid submission.



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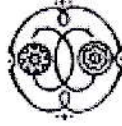
**Annexure-1**

CCL / TD / Rep. / Convinio Shop / 2024-25

Dated : 17 / 10 / 2024

BOQ					
BOQ, Repairing of Wall, ceiling and interior work at CONVINIO SHOP, CALCUTTA CLUB					
Sl. No	Description of work	Unit	Quantity	Rate	Amount
1	Dismantling existing Asbestos and removing old wooden supporting structure as per direction of EIC .	SFT	650		
2	Dismantling of old damaged False ceiling with hangers support	SFT	535		
3	Dismantling of old 5" th. brick work wall and removing the same up to a lead of 75 M as per instruction of EIC	SFT	140		
4	Dismantling of old 10" th. brick work wall and removing the same up to a lead of 75 M as per instruction of EIC	SFT	140		
5	Dismantling of old damaged plaster and racking out joints as per instruction of EIC	SFT	640		
6	250mm thk brick work with 1st. Class brick using sand cement mortar mixing 1:5 ratio .	CFT	155		
7	Supply, fitting and fixing MS Shade made with L 50 X 50 x 6 for structure and Supply and installation of galvalume sheet for shade, colour coated , of 0.47 mm th. ( of TATA Blue scope ) including all fitting and fixing and 1 coat zinc chromate primer on metal surface .	SFT	650		
8	Plaster with sand and cement mortar( 1:5) including rounding off or chamfering corners as directed and raking out joints or roughening of concrete surface ,including throating , nosing and drip course wherever necessary.	SFT	640		
9	Supply and Installation of False Ceiling with 600 x 600 mm Armstrong make 12mm th. Pin hole finished with necessary Frame Work of Grid type ceiling, Galvanised P.U. paint finish Main "T" 38 x25 mm, cross "T" 25 x 25 mm , angle 25 x 25 mm all complete .	SFT	535		
10	Rendering the surface, wall and ceiling with cement based wall putty of approved make & brand (1.5mm thk.)	SFT	550		
11	Priming one coat on timber or plastered surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.	SFT	550		
12	Applying Interior grade Acrylic Paint of approved quality and brand ( Asian Paints / Berger ) on plastered or concrete surface old or new surface to receive Acrylic emulsion paint including scraping and preparing the surface throughly, complete as per manufacturer's specification and as per direction of the EIC. Two coats	SFT	550		
13	Supplying fitting fixing CANOPEE for rain water including waste pipe for rainwater drainage .	RFT	40		
14	Opening A.C. Out Door Unit and refixing as the same after completion of the work.	Each	5		
15	Removal of Rubbish to out side premises as per KMC norms	Truck	1		
16	Covering of Roof with thick Tarpolin during execution of roof shade job	SFT	840		
17	Covering of inside materials with thick polastic sheet	LS	LS		





CIN : U91990WB1914GAP002567

CCL / TD / Rep. / Convinio Shop / 2024-25

Dated : 17 / 10 / 2024

TOTAL LANDED COST IN INR: \_\_\_\_\_  
(Total Landed Cost will be Principal Amount + GST to be shown separately above)

In Word: \_\_\_\_\_

GST % : \_\_\_\_\_.

-----  
Signature of the agency with official seal

*E.*

Supplier Master	Data to be filled up
Supplier Name	
Supplier Address :	
Street	
Block	
City	
Zip	
State	
Country	
Finance representative Phone :	
Phone : 1	
Phone : 2	
Fax :	
Email : .	
Currency :	
Default Shipping term :	
TDS Applicable : Y / N	
Section of TDS :	
1)	
2)	
3)	
4)	
5)	
Assessee Type :	
( Company/Individual/HUF)	
Supplier Bank Name :	
Bank Account no :	
Bank Code :	
Branch :	
IFSC CODE :	
MICR NO:	
SWIFT CODE :	
IBAN :	
Country :	
MSME ( Y / N ) (Registration No.)	
Supplier Contact Person :	
First Name	
Middle Name	
Last Name	
Contact Number	
Mobile no :	
Fax :	
Email :	
PAN No :	
GST NO :	
GST TYPE :	
HSN Code ( Against Supply ) :	
SAC Code ( Against Service ) :	
ESI Registration No:	

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