



CIN : U91990WB1914GAP002567

CLACUTTA CLUB  
ADMINISTRATIVE DEPARTMENT  
( House Building )  
241, Acharya Jagadish Chandra Bose Rd,  
Kolkata 700 020  
Phone Number: 033-4013-2209 / 10 / 20.

### Notice Inviting Tender

Sl. No.	Description	Supply & Installation of Split ACs for Calcutta Club LTD.
1	Name of work	Supply & Installation of Split ACs.
2	Tender No.	CCL / TD / S&I / Split ACs / 2021 – 22 Dated: 18 / 11 / 2021
3	Validity of offer	45 days
4	Submission of Tender	
	Start on	20 / 11 / 2021
	Close on	18:00 hours on 07 / 11 / 2021
5	Opening of Bids	After 12:00 hours on 10 / 11 / 2021 , any day.
6	Contact details	Mr. Abhijit Bera, Assistant Manager , Engineer , Electrical. Desk No : 033 – 4013 – 2208. E- mail id: <a href="mailto:abhijitberacl@gmail.com">abhijitberacl@gmail.com</a>

#### General condition of Tender

1. This is only a Techno-Commercial inquiry and not an order.
2. The intending renderer are advised to visit the sites and examine thoroughly etc. before submitting the tender. Non familiarity with the job & others will not be considered reason either for extra claims or for not carrying out the work in strict conformity with the specifications.
3. Bids are invited from registered agencies to carry out job as described above in the description box and other materials mentioned in the annexure-1. Interested Agencies meeting the Eligibility Criteria can apply their Bid Documents off-line i.e. in the Tender Box placed in Calcutta Club.
4. Site address: Calcutta Club Ltd, 241, A. J. C. Bose Road, Kolkata 700 020.
5. Any query on the matter should be sent to us through email only as mentioned in contact details , with the subject line “**Supply & Installation of Split ACs.**”, 48 hours before Closing date..
6. Sealed Tender to be submitted in two BID (1) Technical Bid with all related documents (2) Price Bid with GST shown separately. Salvage value of old components and other materials to be shown separately if applicable.  
Two BID documents to be placed in an sealed envelop subscribing “**Supply & Installation of Split ACs**”

#### Scope of work

Detail scope of work attached as annexure-1



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### **Payment Schedule**

After completion of work Tax Invoice to be submitted along with completion certificate duly certified by authorised representative of CCL. Payment to be released within 90 days from the date of submission of complete documents along with Invoice and 5% will be retained against performance warranty of 1 year and will be released on successful completion ( If applicable ).

### **Pre-Qualification Compliances:**

The bidder must submit the copies of the following documents relating to the status of their firm and should produce the original for verification on demand:

1. PAN Card
2. GST Registration Certificate
3. Recent Trade License
4. Recent Contractor's License for conducting the described job.
5. Valid PF Registration Copy with recent challan copy
6. Valid ESI Registration Copy with recent challan copy
7. The bidder should have successfully executed work of similar nature of job/ jobs during past five (05) years. List of such WO along with customer satisfactory execution confirmation.

### **Amendment to Tender Document:**

Any amendment/corrigendum on subsequent date, if any will be displayed on web site of Calcutta Club .

### **Rejection Criteria**

Deviation to the following clauses of tender will lead to rejection of Bid:

- Firm Price
- Unsealed tender envelope.
- Validity of price
- Scope of Work.
- Non fulfilment of requirement of Technical Bid.
- Non fulfilment of conditions in Price Bid.
- Non submission of required documents.
- Any document unsigned and not stamped.
- Any other condition where it is specifically mentioned in the tender document elsewhere that non-compliance will lead to rejection of tender.
- Submission after closing date and time.

### **Submission of Bids**

- Bids must be submitted in a sealed envelope super scribing the tender name "Supply & Installation of Split ACs" and addressing To The CEO , Calcutta Club, 241 A.J.C Bose Road , Kolkata – 700020 , and submit the same along with Bid document within the specified date & time.
- Calcutta Club, at its own discretion, may extend the deadline for submission of the bid, notification of which will be given on its web site. In such scenario, bidder may submit their bid as per the extended deadline.
- Late Bid: Not acceptable.
- Bids will be submitted in two parts – I. Techno-commercial consisting of prequalification compliances along with signed tender document as annexure-1 duly filled and signed , II. Price Bid showing separately GST and replaced old components & accessories.
- In case work order is awarded to the successful bidder and unable to execute/complete within the specified time , 1% will deducted as liquidity damage every week maximum up to 5%.( if Applicable ).





**BID Opening and Evaluation:**

1. BID Opening :  
Bids will be opened on the due date and stipulated time in presence of Committee Chairperson.  
Confidentiality of Bid Evaluation Process:
  - a. Information relating to examination, evaluation and comparison of Bids and recommendation of award of contract shall not be disclosed to the Bidders or any other interested party. Any effort by the Bidder to influence the bidding process may result in rejection of their Bid.
2. Correction of Errors :
  - a. Bids which have meet all tender terms and conditions will be checked for any arithmetical errors. Errors will be corrected by Calcutta Club in the following manner :-
    - i. Where there is discrepancy between amount in figure and amount in words, the amount stated in word will be considered for the purpose of evaluation and Unit rates of each items will be taken into consideration.
3. Evaluation and Comparison of Bids :  
Bidder must quote for all items and exactly as sought in the PRICE BID. Any deviation will result in rejection of Bid.

**Award of Contract**

1. Contract will be awarded to successful Bidder whose Bids meets all the terms and conditions laid down in the tender and whose overall quote has been determined as the lowest, in context of the estimated volume of work provided the bidder is found technically sound that all other bidders.
2. Calcutta Club reserves the right to accept or reject any Bid or all the Bids at any time prior to the award of contract without assigning any reason to the Bidders or incurring any liability to the affected Bidder(s).

**Corrupt & Fraudulent Practices:**

1. Calcutta Club requires the bidders/contractors to maintain highest standard of ethics during the bidding process as well as execution of the contract. Definition of corrupt and Fraudulent practices is as follows:-
  - a. "Corrupt practice" means offering or giving anything of value to influence the Club official in procurement process or contract execution.
  - b. "Fraudulent practice" means misrepresentation of facts to influence the procurement process or execution of contract to the detriment of Calcutta Club.
2. Bidders are required to furnish complete and correct information required for evaluation of Bid. If the information/ documents forming part of the Bid is found to be false or forged the same shall be sufficient ground for rejection of Bids. In case, the information/ document submitted by the successful Bidder is found to be false/forged after the award of the contract, Calcutta Club has full right to terminate the contract and get the remaining part of the contract executed at the risk and cost of such agency/ contractor without any prejudice to any other right available to Calcutta Club such as withholding payment etc.

**Vendor's undertaking:**

We have studied the tender document carefully and have quoted our rates in accordance with the terms and conditions as laid down in the tender document. We also confirm to have accepted all terms and conditions mentioned herein.

  
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for CALCUTTA CLUB  
HEAD [Administration]

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Signatures of the Agency with official seal/stamp



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**Annexure-1**

CCL / TD / S&amp;I / Split ACs / 2021 – 22 Dated: 18 / 11 / 2021

**A) Specification of ACs**

Sl no	Make	Capacity	Type	Quantity	Amount
01	Hitachi (non inverter 3 star)	2 Tons	Split	1 no's	
02	Hitachi (non inverter 3 star)	1.5 Tons	Split	1 no's	
<b>(A) Total amount including G.S.T</b>					

**B) Installation charges of ACs for two nos unit.**

( Payment will be made as per exact measurement )

Sl no	Description ( For Approx 15 M Length between Indoor and outdoor all together)	Rate (MT./ unit )	Total Price
01	Copper pipe	15	
02	Communication cable	15	
03	Water pipe line	12	
04	Installation charges		
05	Outdoor stands	2 Nos.	
06	Conceal Electrical wiring with starter for each unit LS.		
<b>( B) Total amount including G.S.T</b>			

**Grand Total Including GST A + B =**

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CIN : U91990WB1914GAP00256

CCL / TD / S&I / Split ACs / 2021 - 22 Dated: 18 / 11 / 2021

TOTAL LANDED COST IN INR: \_\_\_\_\_  
(Total Landed Cost will be Principal Amount + GST to be shown separately above)

In Word: \_\_\_\_\_

GST % : \_\_\_\_\_

Advance Requirements : \_\_\_\_\_

\_\_\_\_\_  
Signature of the agency with official seal